

Organising Committee
Executive arm of DTE

Minutes

Date: Tuesday, 4th August, 2020
Scheduled 7.30 PM
Start:
Venue: Ceres Learning Centre, Lee St East Brunswick
Audio: <http://dte.org.au/audiominutes>
Register on line: <https://dte.coop/live.meeting>
Zoom Connect: <https://dte.coop/to/zoom>
Phone Connect: (02) 8015 2088 Meeting ID Number 2362803611

#	Item	Raised by:																								
1	Acknowledge, and pay respect, to the traditional owners and ongoing custodians of the land																									
	We gather on the land of the people of the Kulin nation. We pay our respects to Elders past, present and emerging.																									
2	<u>Meeting Started</u>	Procedural																								
	7:34 PM																									
3	<u>Meeting coordinators</u>	Procedural																								
	Chairperson: Tania Morsman Minute Keeper: Malcolm Matthews and Chris Selwood Host: Darrylle Ryan																									
4	<u>Attendance</u>	Procedural																								
	<table border="0"> <tr> <td>1. Banville Denise</td> <td>8. Hunt Lindy</td> <td>15. Reid John</td> </tr> <tr> <td>2. Braithwaite Melody</td> <td>9. Larke Coral</td> <td>16. Selwood Chris</td> </tr> <tr> <td>3. Brogen Ellen</td> <td>10. Magor John</td> <td>17. Schwarz Martin</td> </tr> <tr> <td>4. Cruise David</td> <td>11. Matthews Malcolm</td> <td>18. Tippett Peter</td> </tr> <tr> <td>5. Ernst Kathy</td> <td>12. Moerkerken Deb</td> <td>19. Wells Jack</td> </tr> <tr> <td>6. Ernst Vanessa</td> <td></td> <td>20. Wilkinson Andrew</td> </tr> <tr> <td>7. Darren Geraghty</td> <td>13. Morsman Tania</td> <td></td> </tr> <tr> <td></td> <td>14. Reid Darrell</td> <td></td> </tr> </table>	1. Banville Denise	8. Hunt Lindy	15. Reid John	2. Braithwaite Melody	9. Larke Coral	16. Selwood Chris	3. Brogen Ellen	10. Magor John	17. Schwarz Martin	4. Cruise David	11. Matthews Malcolm	18. Tippett Peter	5. Ernst Kathy	12. Moerkerken Deb	19. Wells Jack	6. Ernst Vanessa		20. Wilkinson Andrew	7. Darren Geraghty	13. Morsman Tania			14. Reid Darrell		
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5	<u>Confirmation of previous minutes</u>	Procedural																								
	<p>Date 30th July, 2020 Moved: Melody Braithwaite Seconded: Deb Moerkerken PBC with corrections Corrections</p> <ul style="list-style-type: none"> That Melody Braithwaite be registered as an attendee at the meeting Delete first sentence of this Motion: "That budget application for Minstrel's Corner for transport of items to the festival site is approved." Amend the OC scheduled date of the SGM from 24/09/2020 to the 17th September, 2020 	<p>Moved Melody Braithwaite Seconded Deb Moerkerken PBC</p>																								
6	<u>Matters Arising</u>	Procedural																								
	None																									
7	<u>Correspondence</u>	Procedural																								
	<p>Incoming Correspondence</p> <ol style="list-style-type: none"> Board Correspondence from Troy Reid, relates to SGM resolution in relation maintaining members currency - Motion 3 in SGM, Board has some advice, in contravention of the rules. 																									

2. Request for all elections use ElectionBuddy “that in accordance with DTE Rule 35 clause (2)(d) the Board hereby requires that all resolutions presented at General Meetings must be decided by electronic postal ballot using ElectionBuddy or similar software.” this is the board motion
3. From Coop Secretary to Directors and copy to OCemail@dte.coop - to advise authorise #13900 to Gecko and gives reasons why that is in contravention Section 272 of Cooperative Law (not correct section of the Act - needs to be amended)
4. Webform - people giving indicator a couple of people continuing to give time to the Cooperative

8 Action Tasks

Date	Item	Details	Person	Expected Completion date	Status
4Aug 2020	Letter to Linkt account holder	Message to be sent from OC Mail Board that LinkT account holders cancel DD	John Reid		
4 Aug 2020	Letter re Linkt	Draft letter to be sent to John Reid.	Coral Larke	Email sent to John Reid during meeting.	Complete
4 August	Code of Conduct	Contact Matt Cengia to plan an evening on DTE’s Code of Conduct	Coral Larke		

No progress
 Work In
 Progress
 Complete
 ☺
 No longer relevant
 Taken Over
 By

9 Tractor repair

Agenda item: Tractor Repair \$2,8125.83 overdue
Agenda details: FINCOM received email with invoice for payment to Pryor&Sons for Tractor Repairs. Amount \$2,815.83 Parts and Labour Due 31/3/20 email says Trevor Smith brought Tractor in for Repair September 2019!!! Invoice have been forwarded to OCmail
Motion: That OC pays the invoice from Pryor & Sons, Moulamein for Repairs carried out on Tractor \$2815.83 ASAP.
 discussion - noted that this was discussed at previous meeting
 discussion where funds will come from OC or asset management
Motion: That a budget of \$2,815.833 be approved under item 9677 for item 8662.
 9692 - tractor overdue payment motion by J Reid

Skye for FINCOM
Moved
 Melody Braithwaite
Secinded
 Coral Larke
 PBC

10 Misuse of zoom audio visual recordings

Agenda item ID: 10208
Agenda details: The use of DTE's audio visual zoom recordings should not be used to bully or embarrass members. Its purpose should be limited for minute taking accuracy and to verify what people have said. This should remain in context of the needs of DTE’s meetings.
Motion: That misuse of zoom audio visual be included in DTE's code of conduct. Proposal: To be inserted into DTE’s current meeting code of conduct.
Motion withdrawn pending further discussion
Discussion: It was alleged that the Code of Conduct was introduced by stealth by the Board after being overwhelmingly rejected by the members. This accusation was later withdrawn as being misrepresentative of what had occurred.
Action Task: Coral Larke will contact Matt Cengia to ask if he would like to hold a training session re development of the code of conduct on 20th August, 2020

Coral Larke
Motion
 Withdrawn

11 Questionable Spending

Agenda item ID: 8649
 Agenda details: Spending on alcohol is not permitted using DTE funds.
Motion: That whoever spent \$90 on wine during dinner be asked by the OC to pay that money back to DTE; and whoever spent \$100 at celebrations be asked to do the same.
Discussion:
 Melody Braithwaite seeks clarification. Chair requests Melody to contact proposer for clarification.

Denise Banville
 Deferred for more information

12 Survey Gizmo

Agenda item ID: 8653
Agenda details: The questions asked by the OC about Survey Gizmo have not been answered. There has been no explanation of why DTE is paying for two expensive Survey Gizmo services.
Motion: That the OC writes to Troy Reid (facilitator of ICT and holder of the ICT budget) instructing him to immediately cancel the Survey Gizmo subscriptions being paid for by DTE.
Discussion:

Kathy Ernst
Moved
 Kathy Ernst
Secinded
 Tania Morsman
 PBM

	<p>Lindy H - is this facility necessary? Melody B Reported that this had been discussed at FinCom and presented context for the use of Survey Gizmo, and understood payments has ceased. Kathy confirmed that payments continue to be made. David Cruise asked where ICT budget comes from. OC or CC? Discussion on accountability Amendment That the OC writes to Troy Reid (facilitator of ICT and holder of the ICT budget) instructing him to immediately cancel the Survey Gizmo subscriptions being paid for by DTE.</p>	
13	<u>Remainder of 2019/2020 OC Appropriations</u>	Kathy Ernst
	<p>Agenda item ID: 9665 Agenda details: At the June 2019 SGM an appropriation motion was passed for OC expenses for the financial year ending on 30 June 2020. The unspent amount of this appropriation should be returned to the main DTE account and not used as part of the money appropriated for the 2020/2021 financial year. The motion passed at the June 2019 SGM was: "That an appropriation of up to \$300,000 is made available to the Organising Committee for general operating expenses for the financial year ending 30 June 2020." Motion: That the OC returns the remainder of the 19/20 OC appropriation to the Bendigo Bank investment account. Comments: Marty 1731: Use of funds approved for previous FY is misappropriation. Kathy: Clarification that this requires multiple signatures. Discussion: Which accounts are holding money, and what needs moving.</p>	<p>Moved Kathy Ernst Seconded Suzie Helson PBC</p>
14	<u>OC Budgets</u>	Kathy Ernst
	<p>Agenda item ID: 9666 Agenda details: At the June 2020 SGM an appropriation motion was passed for OC expenses for the first quarter of 2020/21 financial year. It is necessary that the OC budgets to pay essential expenses from this amount before approving other budgets. Motion: That the OC reserves part of the \$30,000 appropriation for the first quarter 20/21 for essential spending (e.g. council rates) before approving non-essential budgets. Kathy: Clarification that \$5000 is required to cover standing charges and utilities. Motion: That the OC reserves \$5000 of the \$30,000 appropriation for the first quarter 20/21 for essential spending (e.g. council rates) before approving non-essential budgets. Discussion on essential spending ensues. Amended Motion 9:50 PM Motion: That the OC reserves \$5000 of the \$30,000 appropriation for the first quarter 20/21 for essential spending (e.g. council rates) before approving non-essential budgets.</p>	<p>Moved Kathy Ernst Seconded Darrylle Ryan PBC</p>
15	<u>Cancellation of LinkT accounts</u>	Kathy Ernst
	<p>Agenda item ID: 9680 Agenda details: Even in time of lockdown and restrictions on travel and gatherings, DTE is paying toll fees through LinkT accounts. This is also incompatible with motion 6 passed at the 2020 June SGM that DTE does not pay for travel expenses. Discussion: On receipt free transactions Motion: That the OC closes all LinkT accounts attached to DTE vehicles and/or paid from OC budgets and cancels direct debits for all LinkT accounts. Amended Motion That the OC closes all LinkT accounts attached to DTE vehicles and/or paid from OC budgets and cancels direct debits for all LinkT accounts.</p>	<p>Moved Kathy Ernst Seconded John Major/Deb Moererken PBC</p>
16	<u>Direct debits from ANZ accounts</u>	Kathy Ernst
	<p>Agenda item ID: 9681 Agenda details: Payments and direct debits from ANZ accounts allows expenditure in excess of what is appropriated at General Meetings. Motion: No payments or direct debits are to be made from ANZ accounts. Comments: Kathy contextualised problem as stated in the motion. David C - OC does not have ANZ account. Kathy explains it's a matter of probity. Action Task: Malcolm Matthews to draft letter</p>	<p>Moved Kathy Ernst Seconded David Cruise PBM</p>
17	<u>Removal of bins from Woorooma</u>	Kathy Ernst
	<p>Agenda item ID: 9682</p>	<p>Deferred to next</p>

	<p>Agenda details: Every month we pay \$205 for bin rental. This is the cost of 5 bins (although we actually have 6 on site). CWS will charge \$294 for a truck to travel from Deniliquin to Moulamein to remove the bins. There will be an additional emptying charge of \$74 for each bin that has rubbish in it. The maximum it will cost to remove the bins is \$738 if each of the six bins contain at least a little rubbish. This means that if we pay to remove the bins we will be saving money before the end of the fourth month.</p> <p>Motion: That all CWS bins be removed from Woorooma as soon as possible.</p> <p>Discussion Kathy provided context that bins are no longer required in current circumstances, and are therefore an unnecessary expense. Discussion on requirements for bins. On types of truck involved.</p>	<i>meeting</i>
18	<u>Carried Resolutions</u>	<i>Procedural</i>
	<p>Motion: That a budget of \$2,815.833 be approved under item 9677 for item 8662. 9692 - tractor overdue payment motion by J Reid</p> <p>Motion: That the OC writes to Troy Reid (facilitator of ICT and holder of the ICT budget) instructing him to immediately cancel the Survey Gizmo subscriptions being paid for by DTE</p> <p>Motion: That the OC returns the remainder of the 19/20 OC appropriation to the Bendigo Bank investment account</p> <p>Motion: That the OC reserves \$5000 of the \$30,000 appropriation for the first quarter 20/21 for essential spending (e.g. council rates) before approving non-essential budgets</p> <p>Motion: That the OC closes all LinkT accounts attached to DTE vehicles and/or paid from OC budgets and cancels direct debits for all LinkT accounts.</p> <p>Motion: No payments or direct debits are to be made from ANZ accounts.</p>	
19	<u>Next Meeting Date & Time Confirmation</u>	<i>Procedural</i>
	Tuesday 11 th August 2020 at 7:30	
20	<u>Meeting Ended</u>	<i>Procedural</i>
	Meeting Finished 10:40 PM	